

## **Minutes of Extraordinary Cabinet**

**29 March 2021**

### **Present:**

Councillor J.R. Boughtflower, Leader  
Councillor M.M. Attewell, Deputy Leader and Portfolio Holder for Community Wellbeing and Housing  
Councillor R.O. Barratt, Portfolio Holder for Compliance, Waste and Risk  
Councillor S. Buttar, Portfolio Holder for Finance  
Councillor R. Chandler, Portfolio Holder for Leisure Services and New Leisure Centre Development  
Councillor R.J. Noble, Portfolio Holder for Environment, Communications and Corporate Management

### **Apologies:**

Councillor J. McIlroy, Deputy Leader  
Councillor A.J. Mitchell, Portfolio Holder for Planning and Economic Development

### **Councillors in attendance:**

Councillor C. Bateson  
Councillor D. Saliagopoulos  
Councillor R.W. Sider BEM

### **1/21 Disclosures of Interest**

There were none.

### **1/21 Staines Development Framework Issues and Options Consultation**

Cabinet considered a report on the Staines Development Framework Issues and Options consultation.

Cabinet asked if the consultation flyer is to be made available in other languages, whether the needs of the disabled had been considered and whether community groups will be made aware of the consultation.

The Strategic Planning Manager advised Cabinet that the flyer would be available in other languages upon request and that a large print copy could be issued if needed. Statutory consultees and other local organisations are to be made aware that the consultation flyer is to be distributed.

Cabinet were advised that all Staines Councillors had been involved in the Staines Development Task Group and had contributed to the questions on the questionnaire.

### **Alternative options considered and rejected by the Cabinet:**

None

**Resolved:**

- i) To agree the material attached at Appendices A, B and C, and
- ii) to agree to commence consultation on the Staines Development Framework Issues and Options on 13 April 2021 for six weeks.

**Reasons for Decision:**

Consultations on Local Plan matters require agreement before they can commence.

**NOTES:-**

- (1) *Members of the Overview and Scrutiny Committee are reminded that under Overview and Scrutiny Procedure Rule 16, the “call-in” procedure shall not apply to recommendations the Cabinet makes to the Council. The matters on which recommendations have been made to the Council, if any, are identified with an asterisk [\*] in the above Minutes.***
- (2) *Members of the Overview and Scrutiny Committee are entitled to call in decisions taken by the Cabinet for scrutiny before they are implemented, other than any recommendations covered under (1) above.***
- (3) *Within five working days of the date on which a decision of the Cabinet or a Cabinet Member is published, not less than three members [one of whom must be the Chairman] of the Overview and Scrutiny Committee are able to “call in” a decision;***
- (4) *To avoid delay in considering an item “called in”, an extraordinary meeting of the Overview and Scrutiny Committee will be convened within seven days of a “call in” being received if an ordinary meeting is not scheduled in that period;***
- (5) *When calling in a Cabinet decision for review the members doing so should in their notice of “call in”:-***
  - *Outline their reasons for requiring a review;***
  - *Indicate any further information they consider the Overview and Scrutiny Committee needs to have before it in order to conduct a review in addition to the written report made by officers to the Cabinet;***
  - *Indicate whether, where the decision was taken collectively by the Cabinet, they wish the Leader or his nominee (who should normally be the Cabinet Member) or where the decision was taken by a Cabinet Member, the member of***

***the Cabinet making the decision, to attend the committee meeting; and***

- ***Indicate whether the officer making the report to the Cabinet or the Cabinet Member taking the decision or his/her representative should attend the meeting.***
- (6) *The deadline of five working days for "call in" by Members of the Overview and Scrutiny Committee in relation to the above decisions by the Cabinet is the close of business on (to be completed).***